

VILLAGE OF BURLINGTON
P.O. BOX 205
BURLINGTON, IL 60109-0205
VILLAGE CLERK – CHRISTINE JONES
PHONE: 847-683-2283

Village Board Meeting
Meeting Location – Village Hall, 175 Water Street
Remote (Call In: 877-309-2073, Access Code: 145-231-853)
June 17, 2024, 7:00 p.m.

Present: Village President Mary Kay Wlezen, Village Clerk Christine Jones, Deputy Clerk Natalie Meisner, Public Works Director Mark Wilkison, Village Engineer/Zoning Officer John Whitehouse, Village Engineer/Zoning Officer Kyle Welte, Village Attorney Pete Wilson, and Village Treasurer Melissa Wellendorf.

Open the Meeting: President Mary Kay Wlezen opened the meeting at 7:00 p.m.

Roll Call: Trustees: Jean Micklevitz, Deb Twenhafel, Jim Daffron, Amanda Stephens, and Mike Szydlo were present.

Absent: Ryan Wasson

Guests: Ken Hale

Remote: None

Approval of Elected Officials remote attendance. No remote officials.

Approval of the bills to be paid as presented on Warrant-4 FY 2025, Dated June 17, 2024, in the amount of \$25,042.72. Mike motioned to approve. Amanda seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel. 5 Ayes, motion carried.

Approval of May 6, 2024, Village Board Meeting Minutes. Deb motioned to approve with correction. Jean seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel. 5 Ayes, motion carried.

Approval of May 20, 2024, Village Board Meeting Minutes. Deb motioned to approve. Mike seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel. 5 Ayes, motion carried.

Board Action on Ordinance 2024-6 An Ordinance Amending Sections 1.011 and 2.106 of the Municipal Code of the Village of Burlington Pertaining to Compensation of Trustees and the Village President. Jim motioned to approve. Jean seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel. 5 Ayes, motion carried.

Board Discussion and Action on Renewing Farm Lease with James Goff. The Board briefly discussed the lease terms. It was noted that the rate will not change on the renewed lease which will expire April 30, 2027. Deb motioned to approve. Jean seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel. 5 Ayes, motion carried.

Public Works/Water Plant Report. Mark spoke with the concrete repairman, who informed him that his equipment was down. However, the repairman assured Mark that he would be able to fix the sidewalks on Deutsch and South Streets in a couple of weeks. Additionally, Mark reported that the guard rail installation will occur within the next two weeks.

Following complaints about trucks creating noise by using their brakes on N Main Street, an "Excessive Braking Prohibited" sign was installed.

Mark is awaiting the results of a report submitted to the Illinois Environmental Protection Agency (IEPA). The report will determine whether the Village is required to purchase a generator for the well-house.

He reported the mosquito and larvicide traps have been put in the storm drains. Has been trimming will have Danny's tree service give a quote for several trees that need trimming or removal. Trees growing around lines. AT&T said they would not remove it unless the lines were broken. The phone line hanging low.

Village Treasurer's Report. Melissa said the annual audit will take place from June 29th through June 31st.

Village Attorney's Report. Pete reported a complaint was filed with the courts against Serosun Investments on June 17, 2024.

Village Engineer's Report. John mentioned that a resident filled in a wetland on their property, which is not allowed. Subconsultant WBK Engineering has been retained to review the wetland restoration report, and the expense for this review will be reimbursed by the developer. The resident has also hired their own wetland consultant, who will present their findings to WBK Engineering for review.

John also had a conference call with the Illinois Environmental Protection Agency about the requirements for the discharge permit. The professional services agreement for the wastewater treatment design is expected to be completed soon. Additionally, John is exploring alternative methods to complete the household income survey since Kane County will not be able to finish it before October. He emphasized that the survey's results will impact the amount of money granted.

Village Zoning Enforcement Officer's Report. John reported he had several zoning inquiries regarding fencing.

Village President's Report. Mary Kay mentioned that the American Legion, police detail, singer, and delivery of garbage cans and porta-potties have all been scheduled for the Fireworks Celebration. There was a brief discussion about parking arrangements, including the possibility of charging five dollars per car. Mark will mark out the area in the park on Monday, and no parking signs will be placed around town.

Village Clerk's Report. Christine reported that she, Natalie, and Melissa will attend a class about obtaining grants (hosted by Metro West) presented by the Department of Commerce and Economic Opportunity (DCEO) on June 25th.

She explained that she received a partial scholarship for the Municipal Clerk's summer seminar, which will take place from July 10th to 12th in Collinsville, Illinois. She requested approval to attend the seminar. The Board reached a consensus to approve her attendance.

She said an intern with State Representative Jeff Keicher's mobile office will be at the Village Hall to address residents' concerns on June 27th from 10:00 a.m. to 11:30 a.m.

Deputy Clerk's Report. Natalie mentioned that she and Christine have placed donation jars at various establishments and are actively seeking sponsors for the fireworks event. She added that the Clerks will have a booth at the event where they will sell novelties to raise funds. Additionally, there will be a separate area with free promotional items from vendors and local government agencies.

Presentation and Review of Water Billing Memo. May 2024 Receipts were \$10,070.47. Security Deposits were \$150.00. Aged Receivables due at the end of May 2024 were \$4,053.33. May 2024 Water Billing was \$14,886.85.

Public Comments: None

New Business: None.

Adjournment. Deb motioned to adjourn. Mike seconded. All Ayes. The meeting adjourned at 8:07 p.m.

Respectfully Submitted,

Christine Jones