

**VILLAGE OF BURLINGTON
P.O. BOX 205
BURLINGTON, IL 60109-0205
VILLAGE CLERK – CHRISTINE JONES
PHONE: 847-683-2283**

**(Rescheduled) Village Board Meeting
Meeting Location – Village Hall, 175 Water Street
Remote (Call In: 877-309-2073, Access Code: 145-231-853)
September 16, 2024, 7:00 p.m.**

Present: Village President Mary Kay Wlezen, Village Clerk Christine Jones, Deputy Clerk Natalie Meisner, Public Works Director Mark Wilkison, Village Engineer/Zoning Officer John Whitehouse, Village Engineer/Zoning Officer Kyle Welte, Village Attorney James Vasselli, Village Treasurer Melissa Wellendorf.

Open the Meeting: President Mary Kay Wlezen opened the meeting at 7:02 p.m.

Roll Call: Trustees: Jim Daffron, Amanda Stephens, Deb Twenhafel, Jean Micklevitz, Ryan Wasson, and Mike Szydlo were present.

Guests: Ken Hale

Approval of Elected Officials remote attendance. None.

Welcome guests: Mary Kay welcomed the above-mentioned guests.

Approval of the bills to be paid as presented on Warrant-10 FY 2025, Dated September 16, 2024, in the amount of \$18,594.74. Ryan motioned to approve. Amanda seconded. Ayes: Wasson, Szydlo, Daffron, Stephens, Micklevitz, Twenhafel. 6 Ayes, motion carried.

Approval of August 5, 2024, Village Board Meeting Minutes. Deb motioned to approve. Amanda seconded. Ayes: Wasson, Szydlo, Daffron, Stephens, Micklevitz, Twenhafel. 6 Ayes, motion carried.

Approval of August 19, 2024, Village Board Meeting Minutes. Jim motioned to approve. Jean seconded. Ayes: Wasson, Szydlo, Daffron, Stephens, Micklevitz, Twenhafel. 6 Ayes, motion carried.

Board Action on Resolution 2024-1, A Resolution Exercising an Option to Renew a two-year Intergovernmental Agreement with the County of Kane for Animal Control Services with the option to renew for one additional year. Deb motioned to approve. Ryan seconded. Ayes: Wasson, Szydlo, Daffron, Stephens, Micklevitz, Twenhafel. 6 Ayes, motion carried.

Public Works/Water Plant Report. Mark presented his report. The Board has no questions. He mentioned work on the road shoulders would begin next week.

Village Treasurer's Report. Melissa said the Risk Management Agency (RMA) was contacted regarding the storm sewer damage. A refund of \$11,675 was issued which helped offset the costs of tree/brush removal, which totaled a little over \$12,000. A new line item has been created under Capital Improvement to account for storm sewer expenses, as these projects qualify as capital improvements, given that they exceed \$25,000. Specifically, there is \$46,000 in storm sewer costs that were not budgeted for. However, since there have been underspent areas in the budget, it is expected that these costs can be absorbed. Melissa created a new "storm sewer" line item and said storm sewer maintenance will likely be ongoing due to infrastructure deterioration. There was a consensus to track these expenses separately moving forward.

It was noted that travel expenses are slightly higher due to increased training. However, there are no significant budget concerns, and everything is in good standing.

Village Attorneys Report. No report.

Village Engineer/Zoning Enforcement Officer's Report. John said the Environmental Protection Agency (EPA) has everything they need regarding the project plan to make the preliminary environmental impact determination. Once approval is granted for the project plan EEL will generate the professional services agreement for the wastewater plant design.

John reviewed the information from the Department of Housing and Urban Development (HUD) on receiving grant funds. He advised Melissa that a new, specific bank account must be set up to receive the \$600,000 grant, which will be directly deposited into this account.

The Village received its public water supply inspection report from the EPA. The report was positive but noted the Village does not have on-site standby electrical power, as required by the Illinois Administrative Code. The code mandates that community water supplies must have dedicated standby power capable of maintaining operation during outages. Currently, the Village rents a generator and uses outside switchgear, which allows the system to be operational within two hours. Although the system is not immediate, it has proven reliable and budget-friendly, as purchasing a natural gas generator costs between \$40,000 and \$50,000. John will inquire with the EPA regarding this issue, explaining the Village's approach and financial constraints. The Village has sufficient water stored in the tower to meet community needs during outages, and the current method ensures the public water supply is not endangered.

John mentioned vehicles were doing burnouts after leaving Fall Fest. The board agreed that, for safety reasons, a sheriff's detail will be present at next year's event. In addition, he reminded everyone during election periods political signs are not permitted within the public right of way.

Village President's Report. Mary Kay reported she and John met with representatives from Lennar Homes. The company is exploring the possibility of building homes in the area and will be conducting its due diligence to assess the potential for development.

Mary Kay reported that she spoke with Nexamp about the new solar farm. Residents of Burlington who missed out on the first solar field will have priority for the second one. The Village will collaborate with Nextamp to send a joint letter to notify residents. Eligible residents could receive up to a 15% credit on their bills. In addition, she requested they explore the possibility of getting the Village on the solar field, which could save several thousand dollars.

Village Clerk's Report. Christine said she will be out of the office Thursday and Friday to attend the Illinois Municipal League (IML) conference.

Deputy Clerk's Report. No report.

Presentation and Review of Water Billing Memo. August 2024 Receipts were \$12,479.41. Security Deposits were \$0.00. Aged Receivables due at the end of August 2024 were \$3,870.14. August 2024 Water Billing was \$18,222.56.

New Business. None

Guests: No comments.

Adjournment. Deb motioned to adjourn. Ryan seconded. All Ayes. The meeting adjourned by voice vote at 7:45 p.m.

Respectfully Submitted,

Christine Jones