

**VILLAGE OF BURLINGTON
P.O. BOX 205
BURLINGTON, IL 60109-0205
VILLAGE CLERK – CHRISTINE JONES
PHONE: 847-683-2283**

**Village Board Meeting
Meeting Location – Village Hall, 175 Water Street
Remote (Call In: 877-309-2073, Access Code: 145-231-853)
April 15, 2024, 7:00 p.m.**

Present: Village President Mary Kay Wlezen, Village Clerk Christine Jones, Deputy Clerk Natalie Meisner, Public Works Director Mark Wilkison, Village Engineer/Zoning Officer John Whitehouse, and Matt Krueger (Krueger & Associates).

Open the Meeting: President Mary Kay Wlezen opened the meeting at 7:00 p.m.

Roll Call: Trustees: Jean Micklevitz, Deb Twenhafel, Jim Daffron, Amanda Stephens, Ryan Wasson, and Mike Szydlo were present.

Guests: Brad and Jill Caldwell.

Remote: Village Treasurer Melissa Wellendorf

Approval of Elected Officials remote attendance. No remote officials.

Approval of the bills to be paid as presented on Warrant-FY 24 2024, Dated April 15, 2024, in the amount of \$45,390.15. Mike motioned to approve. Amanda seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel, Wasson. 6 Ayes, motion carried.

Approval of March 4, 2024, Village Board Meeting Minutes. Ryan motioned to approve. Jim seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel, Wasson. 6 Ayes, motion carried.

Approval of March 18, 2024, Village Board Meeting Minutes. Deb motioned to approve. Ryan seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel, Wasson. 6 Ayes, motion carried.

Board Discussion and Action for EEI Proposed Changes in Hourly Rates and Expenses. The Board briefly discussed the change in rates. Jean motioned to approve. Ryan seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel, Wasson. 6 Ayes, motion carried.

Board Discussion and Action for Krueger and Associates rate increase for Fiscal Year 2024-2025. The Board briefly discussed the rate changes. Deb motioned to approve. Mike seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel, Wasson. 6 Ayes, motion carried.

Board Discussion and Action to Replace the culvert located on Chapman Road. Mark reported the culvert is caving in and needs to be replaced. Jim motioned to

approve quote #20243 from Stark and Son in the amount of \$7,790.00 for the culvert replacement. Amanda seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel, Wasson. 6 Ayes, motion carried.

Board Review, Discussion, and Action on FY-2025 Budget and Appropriations.

Mary Kay reported the Village is adopting appropriations for the Fiscal Year 2025 beginning May 1, 2024. Melissa said the Finance Committee went through the Budget and Appropriations line by line and adjusted items accordingly. The Budget will be finalized at the end of April 2024 and filed with the Kane County Clerk's office. Brief discussion followed. Deb motioned to approve. Jean seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel, Wasson. 6 Ayes, motion carried.

Board Discussion and Action on Access and Utility Easement for French Road Solar One LLC.

John explained the access and utility easement is at the same location on French Road and holds the same provisions as Nexamp's first portion of the project. Jean motioned to approve. Amanda seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel, Wasson. 6 Ayes, motion carried.

Board Discussion and Action on Retention Pond Damage Expenses. The Board discussed the damages incurred, the cost of materials, time, labor, etc. It was noted that the rates for usage of Public Works Employee time and equipment have not been updated since 2008. Action tabled for further discussion.

Board Discussion and Action on rates to be charged for usage of Public Works Employees and Equipment. Action tabled for further discussion.

Board Discussion and Action to install speed bumps on Deutsch Road during sports seasons. Resident Jill Caldwell expressed concerns about vehicles speeding on Deutsch Road during baseball season. She requested the installation of speed bumps for the summer season. Mark mentioned he would purchase an additional set of speed bumps. Mary Kay stated she would request a Kane County Sheriff's Detail to monitor the area during games. A brief discussion followed. Ryan motioned to approve. Jean seconded. Ayes: Szydlo, Daffron, Stephens, Micklevitz, Twenhafel, Wasson. 6 Ayes, motion carried.

Board Discussion and Action regarding drain issues on the property located at 274 Deutsch Road. The board discussed drain issues with the homeowners of the property at 274 Deutsch Road. John mentioned that a tile might be clogged. After discussion, the Board determined no action was needed until Stark and Son investigate whether a repair is necessary. Action tabled for further discussion.

Board Discussion and Action on Old Plank Road to install concrete barriers. The board discussed the possibility of installing concrete barriers or guard rails at the end of Old Plank Road to prevent accidents and further property damage. It was determined that more investigation is needed to determine the cost of the concrete barrier or guard rail and liability insurance. Action tabled for further discussion.

Public Works/Water Plant Report. Mark presented his report, and the Board had no questions. He said the Illinois Environmental Protection Agency (IEPA) requested information regarding residences with lead service lines. He noted that Natalie assisted in sending out letters to residents whose service line types were unconfirmed. He mentioned that he is still awaiting responses from a few residents. To date, only one lead service line has been identified.

Village Treasurer's Report. No report.

Village Attorney's Report. No report.

Village Engineer's Report. John reported a change to the subsection regarding the issuance of a red tag notice was needed for clarification purposes in Ordinance 2024-1, Chapter 17 (Water). He will prepare an amendment ordinance.

John also mentioned he received an inquiry about the property at 122 South Main Street. He emphasized the importance of transparency regarding the condition of the property, stating it would be unethical not to share this information with a potential buyer.

Village Zoning Enforcement Officer's Report. John reported that Christine received a Freedom of Information Act (FOIA) request from Kane County regarding Building Permit and Change of Use Activities. He noted that the Village and Kane County do not have an Inter-Governmental Agreement (IGA) for the collection and/or transfer of Transportation Impact Fees. Despite this, for the two new residential structures built in Burlington since 2012, the Village has collected the Kane County Transportation Impact Fee according to the schedule in effect at the time of the Building Permit application. These funds are being held in Escrow until an IGA is executed by both parties. He will respond to Kane County's FOIA request in the Clerk's absence.

Village President's Report. Mary Kay scheduled a Fireworks Committee meeting for April 23rd at 5:30 PM.

She announced that an Arbor Day celebration of life will be held for former Hampshire Village Clerk Linda Vazquez at 10 AM in Hampshire's Henpeck Park. The Village donated a tree for the event, and Winters Nursery will plant it before the memorial service.

Mary Kay reported that Burlington and Hampshire partnered to raise over \$1,000 for Laurie Children's Hospital at the Newman's Corner Pub charity event in Hampshire.

She announced that Congressman Bill Foster will present a \$600,000 check to the Village for the Wastewater Collection and Treatment Design Engineering on May 20th at 5:45 PM. Everyone is welcome to attend.

Mary Kay informed the board about a current bill in the General Assembly proposing that communities with populations under 1,000 complete audits every three years instead of annually.

She also reported that the Salsa Grill restaurant has recently closed for business.

Village Clerk's Report. Christine reminded the Board that the annual Statement of Economic Interest must be submitted by May 1st.

Additionally, she informed the Board that she will be out of the office from April 16th through April 18th to attend Lobby Day in Springfield with the MetroWest Council of Government in conjunction with the Illinois Municipal League.

Deputy Clerk's Report. Natalie said newsletters have been sent out to all residents.

Presentation and Review of Water Billing Memo. March 2024 Receipts were \$17,006.11. Security Deposits were \$0.00. Aged Receivables due at the end of March 2024 were \$4,823.80. March 2024 Water Billing was \$14,497.39.

Public Comments: None

New Business: None.

Adjournment. Deb motioned to adjourn. Ryan seconded. All Ayes. The meeting adjourned at 8:23 p.m.

Respectfully Submitted,

Christine Jones